



### Rental Motor Vehicle Excise Tax Reporting Form

Business Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Business Address: \_\_\_\_\_ Month/Year Reported: \_\_\_\_\_

Email: \_\_\_\_\_ Bus. Phone/Fax: \_\_\_\_\_

**All sections of this form must be fully completed and the return shall be filed even though no tax may be due. Rental Motor Vehicle Excise Taxes shall be paid on or before the 20<sup>th</sup> day following the month in which the rental occurs within the City.**

- 1. Gross Receipts Subject to Vehicle Rental Tax: \$ \_\_\_\_\_
- 2. Excise Tax Due (3% of Line 1): \$ \_\_\_\_\_
- 3. Credits: \$ \_\_\_\_\_
- 4. Penalty & Interest (5% of Tax Due): \$ \_\_\_\_\_
- 5. Interest – 1% per month or portion thereof time Line 4: \$ \_\_\_\_\_
- 6. Less Collection Fee – 3% of Line 4 (only on timely returns): \$ \_\_\_\_\_
- 7. Total Amount Due: \$ \_\_\_\_\_
- 8. Total Amount Paid: \$ \_\_\_\_\_

**This return and payment of the taxes collected during the month shown are due by the 20<sup>th</sup> day of the next month to avoid a late payment and interest charges.**

*I hereby certify that the statements made herein and on any supporting documents are true, correct and complete to the best of my knowledge.*

Printed Name of Preparer: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**PLEASE MAKE A COPY FOR YOUR FILE AND RETURN THE ORIGINAL WITH YOUR PAYMENT.**

**Note: Incomplete forms will be returned to you to be fully completed.**

**Please return this form with remittance to:**  
City of Dunwoody  
ATTN: Finance and Administration  
4800 Ashford Dunwoody Road  
Dunwoody, GA 30338

**Make Checks Payable To:**  
City of Dunwoody