

## Temporary Outdoor Restaurant Procedures

In accordance with [Governor Kemp's Executive Order issued Monday, April 20, 2020](#), restaurants are permitted to re-open dining room service beginning Monday, April 27, 2020 so long as there are at least six feet maintained between persons. Understanding that the business community has questions regarding the impact to operations, the City has prepared this flier to provide additional guidance.

### SOCIAL DISTANCING AND OTHER GUIDELINES FOR INDOOR AND EXISTING OUTDOOR OPERATIONS

Per the governor's executive order, the six-foot separation requirement does not apply to cohabitating persons, family units, or roommates; however, the city is instituting the following additional requirements:

- All restrooms shall be cleaned and sanitized on a more frequent schedule.
- Points of ingress and egress shall not be blocked for any reason and all ADA requirements must be maintained.
- All guidelines set forth by the State of Georgia shall be met. Please note that these regulations may change, and applicants will be held to any and all applicable regulations at time of application.
- Additional guidance from the Georgia Restaurant Association can be found here: <https://www.garestaurants.org/news/covid-19-employer-guidance>.

### NEW OUTDOOR OPERATIONS

Due to social distancing requirements of the governor's executive order, the city understands that some restaurant establishments will seek alternatives to their existing indoor and outdoor configurations by extending operations to new outdoor areas including sidewalks, parking lots, etc.

In an effort to ensure that that above social distancing requirements are met while encouraging restaurant establishments to resume operations, the city is providing the following flexible outdoor operations allowances where they may not be permitted by city code otherwise:

- **Permit.** A Temporary Outdoor Restaurant Operations Permit application shall be sent via e-mail to [permits@dunwoodyga.gov](mailto:permits@dunwoodyga.gov). The permit will be effective through December 31, 2020.
- **Occupancy.** New outdoor operations cannot result in a total occupancy greater than the originally approved occupancy limit for the restaurant.
- **ADA Requirements.** No temporary outdoor operations shall be placed on a sidewalk unless an accessible path is available.
- **Life Safety Requirements.** At least one 2A10BC rated fire extinguisher shall be provided for the outdoor operation using any number of tents. Points of ingress and egress shall not be blocked for any reason.
- **Tents.** We advise applicants to keep individual tents under 400 sf in area (with sides) or 700 sf in area (without sides). Should your tents exceed these sizes, you must apply with Dekalb County Fire. This process may take up to **6 weeks**, which will extend the processing of the application.
- **Traffic & Parking.** New outdoor operations cannot interfere with normal vehicle traffic movement to include fire department access to the building and access to fire hydrants and other firefighting equipment.
- **Health Department Requirements.** Food preparation must be done inside the restaurant kitchen

facilities. Dining must occur on the property/lease area of the restaurant. Open/uncovered food (i.e. buffet style) items cannot be served in temporary outdoor seating areas. All of Health Department requirements must be met as well.

- **Licensing Requirements.** All business licenses and alcohol excise taxes shall be current prior to approval for temporary outdoor restaurant operations.

## **Temporary Outdoor Restaurant**

## Operations Permit Application

|                             |  |            |                                    |
|-----------------------------|--|------------|------------------------------------|
| <b>Business Information</b> | Business Name:   |            | Account #:                         |
|                             | Address/Location:  |            | Telephone Number:                  |
|                             | Bill To/Mailing Address:   |            |                                    |
| <b>Contact Information</b>  | City:  | State:     | Zip:                               |
|                             | Ownership Type:<br><input type="checkbox"/> Association <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Single Owner <input type="checkbox"/> LLC |            |                                    |
|                             | Applicant's Name:  |            | Owner/Agent's Name (if different): |
|                             | Owner/Agent's Address:   |            |                                    |
|                             | City:  | State/Zip: | Email:                             |

Please indicate any alcohol that you wish to serve:

- Beer    Wine    Liquor    Sunday Sales    No Alcohol Sales

The following items are required to be submitted with this form:

- 24-Hour Contact Information
- Permission from Property Owner
- Site plan detailing layout of proposed outdoor operations, but not limited to, location of tables, seating, tents, portable toilets, parking areas, waste disposal areas, fencing, ingress and egress into the temporary structure, etc.
- Size of proposed tent in square feet
- Proof of fire retardant material

I \_\_\_\_\_ (please print) on the \_\_\_ of \_\_\_\_\_, 20\_\_\_, have read and understand the Temporary Outdoor Restaurant Procedures. I further agree to abide by all the requirements outlined above. I am aware that failure to comply with said requirements would result in revocation of the Temporary Outdoor Restaurant Operations Permit and/or legal action by the City of Dunwoody.

Signed \_\_\_\_\_ Date: \_\_\_\_\_

Business Registration: Approval/Denial \_\_\_\_\_ Date: \_\_\_\_\_ P&Z: Approval/Denial \_\_\_\_\_ Date: \_\_\_\_\_

Final Approval: \_\_\_\_\_ Date: \_\_\_\_\_

## OWNER AFFIDAVIT

I \_\_\_\_\_ (please print) on the \_\_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_, have read and understand the above Temporary Outdoor Restaurant Procedures. I further agree to abide by all the requirements outlined above. If I or the applicant fail to comply with these standards, then I understand that I will be subject to enforcement by the city.

### Owner or Agent Signature

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### **Notary:**

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
(Seal)