

2016 Amendment and SLUP Schedule

Month	Pre-App Conference Application Deadline	Application Deadline	Comp. & Compliant Letter	PC Ad Sent	PC Ad Runs	PC Packet Out	PC Mtg.	MC 1st Read Ad Sent	MC 1st Read Ad Runs	MC 1st Read/ Public Hearing	MC 2nd Read
January	1/5/16	2/2/16	2/5/16	2/12/16	2/17/16	3/1/16	3/8/16	3/18/16	3/23/16	4/11/16	4/25/16
February	2/2/16	3/8/16	3/11/16	3/18/16	3/23/16	4/5/16	4/12/16	4/15/16	4/20/16	5/9/16	5/23/16
March	3/1/16	4/5/16	4/8/16	4/15/16	4/20/16	5/3/16	5/10/16	5/27/16	6/1/16	6/13/16	7/11/16
April	4/5/16	5/10/16	5/13/16	5/20/16	5/25/16	6/7/16	6/14/16	6/17/16	6/22/16	7/11/16	7/25/16
May	5/3/16	6/7/16	6/10/16	6/17/16	6/22/16	7/5/16	7/12/16	7/15/16	7/20/16	8/8/16	8/22/16
June	6/7/16	7/5/16	7/8/16	7/15/16	7/20/16	8/2/16	8/9/16	8/19/16	8/24/16	9/12/16	9/26/16
July	7/5/16	8/9/16	8/12/16	8/19/16	8/24/16	9/6/16	9/13/16	9/16/16	9/21/16	10/10/16	10/25/16
August	8/2/16	9/8/16	9/9/16	9/16/16	9/21/16	10/6/16	10/13/16	10/21/16	10/26/16	11/14/16	12/12/16
September	9/6/16	10/6/16	10/7/16	10/14/16	10/19/16	11/3/16	11/10/16	11/18/16	11/23/16	12/12/16	1/9/17
October	10/4/16	11/8/16	11/11/16	11/18/16	11/23/16	12/6/16	12/13/16	12/16/16	12/21/16	1/9/17	1/23/17
November	11/1/16	12/6/16	12/9/16	12/16/16	12/21/16	1/3/17	1/10/17	1/20/17	1/25/17	2/13/17	2/27/17
December	12/6/16	1/10/17	1/13/17	1/20/17	1/25/17	2/7/17	2/14/17	2/17/17	2/22/17	3/13/17	3/27/17

A pre-application conference with staff is required for all owner-initiated Amendment applications and for all SLUP applications. To schedule a pre-application conference, submit a Pre-Application Review Application to the Community Development Department (678-382-6800). Once a Pre-Application Review Application has been submitted, applicants will be contacted within 10 business days to schedule a pre-application conference.

Application submittals must include a completed form, all required items on the checklist that apply, and shall fully address comments received from Staff during the Pre-Application Meeting. Following submittal, applicants will be notified by e-mail whether an application is deemed complete and compliant. Applications not deemed complete and compliant by 12:00 pm on the "PC Ad Sent" date will be deferred to the following month's meeting to allow the applicant sufficient time to submit a complete application packet.

PC = Planning Commission, MC = Mayor & City Council