

Administrative Variance Application for Microcell Structures

Community Development

4800 Ashford Dunwoody Road | Dunwoody, GA 30338
Phone: (678) 382-6800 | Fax: (770) 396-4828

The City of Dunwoody accepts requests for administrative variances for:

- Co-location of small cell technologies within the right-of-way where a Substantial Change will take place, as defined by Section 27-150, or
- Where placement of a new Small Cell Wireless Support Structure within the public right-of-way.

In applying for an administrative variance for a co-located Small Cell Technology, the review process, including timelines, shall be in accordance with any applicable State and Federal law. In reviewing the Application, the City Manager or his/her designee shall have the authority to assess the location(s) applied for and condition the approval on reasonably alleviating certain aesthetic and safety concerns of the request.

In applying for an administrative variance for a Small Cell Wireless Support Structure, the review process, including timelines, shall be in accordance with 47 U.S.C. § 332(c)(7) of the Federal Telecommunications Act, and the FCC rules interpreting same, as well as the consideration of the following factors by the City Manager or his/her designee to determine if the administrative variance is appropriate:

- a. Demonstrated need for the Small Cell Technologies within the geographic area requested in order to deliver adequate service;
- b. Proof that all co-location sites in the area of need are/were pursued and have been denied; or that there does not exist the ability to co-locate using existing structures. The Applicant must demonstrate all actions taken to achieve co-location.
- c. The character of the area in which the Small Cell Technology Wireless Support Structure is requested, including evidence of surrounding properties and uses.
- d. Stealth Technology, if any, proposed to be utilized by the Applicant, or proof that Stealth Technology is either unnecessary or cannot be used.
- e. Proof that the proposed Small Cell Technology Wireless Support Structure is the minimal physical installation which will achieve the applicant's goals.
- f. The safety and aesthetic impact of: any proposed Small Cell Technology Wireless Support Structure; related accessory equipment; and/or Equipment Compound.

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Project #: _____ Date Received: _____

*** Type:**

Type of Request: Sec. 27-150: Co-location with Substantial Change Sec. 27-150: New Structure
Nature of Request: _____

*** Project:**

Property Address / Location: _____
District: _____ Land Lot: _____ Block: _____ Property ID: _____

*** Owner Information:**

Owner's Name: _____
Owner's Address: _____
Phone: _____ Fax: _____ Email: _____

*** Applicant Information:** Check here if same as Property Owner

Contact Name: _____
Address: _____
Phone: _____ Fax: _____ Email: _____

*** Terms & Conditions:**

I hereby certify that to the best of my knowledge, this application form is correct and complete. If additional materials are determined to be necessary, I understand that I am responsible for filing additional materials as specified by the City of Dunwoody Zoning Ordinance. I understand that failure to supply all required information (per the relevant requirements of the Dunwoody Zoning Ordinance) will result in the rejection of this application.

Applicant's Name: _____
Applicant's Signature: _____ Date: _____

*** Notary:**

Sworn to and subscribed before me this _____ Day of _____, 20_____
Notary Public: _____
Signature: _____
My Commission Expires: _____

Property Owner(s) Notarized Certification



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The owner and petitioner acknowledge that this application form is correct and complete. By completing this form, all owners of the subject property certify authorization of the filing of the application, and authorization of an applicant or agent to act on their behalf in the filing of the application including all subsequent application amendments.

*** Property Owner (If Applicable):**

Owner Name: _____
Signature: _____ Date: _____
Address: _____
Phone: _____ Fax: _____ Email: _____
Sworn to and subscribed before me this _____ Day of _____, 20_____
Notary Public:

*** Property Owner (If Applicable):**

Owner Name: _____
Signature: _____ Date: _____
Address: _____
Phone: _____ Fax: _____ Email: _____
Sworn to and subscribed before me this _____ Day of _____, 20_____
Notary Public:

*** Property Owner (If Applicable):**

Owner Name: _____
Signature: _____ Date: _____
Address: _____
Phone: _____ Fax: _____ Email: _____
Sworn to and subscribed before me this _____ Day of _____, 20_____
Notary Public: