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MEMORANDUM

To: **Honorable Mayor and City Council**

From: **Warren Hutmacher, City Manager**

Date: **August 6, 2009**

Subject: **Chamber of Commerce Matters**

The Mayor and City Council discussed two items related to the Dunwoody Chamber of Commerce at the last meeting

1. Dunwoody Chamber of Commerce membership for the City of Dunwoody
2. Potential use of office space for the Dunwoody Chamber of Commerce

Council discussed two options regarding membership.

1. City pays for a membership with the Chamber at the $1,200 level.
2. City exchanges office space for a free membership to the Chamber of Commerce.

No decisions were made at the last meeting regarding this issue. Staff is awaiting direction from Council.

It is anticipated that the office space and the sharing of equipment and possibly staff resources would be at a cost of approximately $1,000 a month. The annual revenue from sub-letting space in our offices would total approximately $12,000 annually. The City Attorney has confirmed that the City has the authority to sub-let office space with the consent of the landlord.

Staff recommendation is to pay full price for the Chamber of Commerce membership. Staff has no recommendation regarding sub-letting office space except to report that it is a feasible option and that the cost should be calculated once the City has a complete idea of the Chamber's requirements. Initial estimate would be approximately $1,000 a month.