

CITY OF DUNWOODY QUARTERLY REPORT

4th Quarter 2015

The following pages provide a brief synopsis of the service provided and highlights for each department for 4th Quarter 2015.

CITY CLERK

Q4 Highlights

- * Hiring is underway by Severn Trent to fill the vacant Assistant to the City Clerk position.

By the Numbers

	Oct	Nov	Dec	Q4	YTD
Agendas published by 5:00 p.m. Thursday prior to City Council Meeting	2	2	1	5	34
Ordinances and resolutions digitized within one week of Council action	6	2	7	15	39
Total number of open records requests	127	102	76	305	1056

MUNICIPAL COURT

Q4 Highlights

- * One vacant Deputy Court Clerk position has been filled.
- * Utilizing a temporary employee, all backlogged scanning for 2009 and 2010 was completed, and these files are now accessible to Court staff electronically.

By the Numbers

	Oct	Nov	Dec	Q4	YTD
Total number of citations filed	710	637	564	1911	8735
Total number of cases heard at trial	8	10	5	23	95
Number of cases disposed	833	476	643	1992	8910
Number of docket closures	8	8	6	22	104
Number of Failure to Appear Notices	59	40	43	142	830
Number of Computerized Criminal Histories	78	85	67	220	841

COMMUNITY DEVELOPMENT

Q4 Highlights

- * Comprehensive Plan Five-Year Update was adopted by the City Council in October, and the City maintained Qualified Local Government Certification.
- * Draft of the Perimeter Center Zoning Code was presented to the PCID Board for feedback. City staff has reviewed the draft and sent feedback to the consultant team to make necessary revisions. Code amendment process is expected to be initiated this spring.
- * An electronics recycling event was held at St. Luke’s Presbyterian Church in October, and a household hazardous waste collection event was held at Georgia Perimeter College Dunwoody Campus in December.

By the Numbers

	Oct	Nov	Dec	Q4	YTD
Total number of plans received for review	104	82	92	278	1022
Total number of inspections requested	403	410	452	1265	5214
Number of permits issued	136	95	87	318	1355
Total number of new Code Compliance complaints	10	17	14	41	221

ECONOMIC DEVELOPMENT

Q4 Highlights

- * Worked with Dunwoody CVB and Metro Atlanta Chamber to create the Dunwoody Spotlight Page on the ChooseATL website, a regional collaboration of economic development organizations focused on attracting and retaining top talent to grow Metro Atlanta’s prosperity in the global economy. <http://www.chooseatl.com/dunwoody>
- * Presented to a dozen Site Selection Consultants as part of ARC’s Regional Marketing Alliance. The FAM tour was the first time the economic development organizations from all ten counties hosted a group of consultants collaboratively.

By the Numbers

	Oct	Nov	Dec	Q4	YTD
Number of Dunwoody businesses met	15	14	10	39	149
Number of recruitment meetings held	11	11	9	31	142
Number of new jobs announced	30	20	0	52	2700
Capital investments announced	\$3.5M	\$1M	0	\$4.5M	\$87.44M

FINANCE AND ADMINISTRATION

Q4 Highlights

- * Completed the annual budget process with adoption on October 26th.
- * Identified and hired new staff to transition to the Severn Trent contract for Finance and Administrative services. Eight of eleven positions are new hires.
- * Issued alcohol renewal licenses for 2016.
- * Managed a renovation project to increase capacity for new positions starting in 2016.

By the Numbers

	Oct	Nov	Dec	Q4	YTD
Number of new licenses issued	18	15	2	35	285
Number of license renewals issued	18	9	10	37	2297
Number of solicitations (over \$50K) closed/due during month	1	2	0	3	18
Number of solicitations (over \$50K) receiving five or more responses	0	0	0	0	8

INFORMATION TECHNOLOGY

Q4 Highlights

- * Maintained 99% system (server, VoIP, network) uptime during Q4.
- * Exceeded target of resolving 90% of Help Desk tickets within defined priority time windows.

By the Numbers

	Oct	Nov	Dec	Q4	YTD
Total number of Help Desk tickets	181	161	151	493	1786
Number of Help Desk tickets resolved successfully	181	160	142	483	1755

MARKETING/PUBLIC RELATIONS

Q4 Highlights

- * Marketing/Public Relations staff maintained its rapid response to media inquiries, responding to 100% of media inquiries within 24 hours.
- * The City's Facebook following reached 3,053 in December 2015, an increase of 1,070 followers since January 2015.
- * In December, the City exceeded 4,300 Twitter followers.
- * Staff organized all logistics and event management elements for "Teen Town Hall" event at Dunwoody High School, engaging more than 200 students.
- * Staff coordinated support for the Veterans Day event at Brook Run Park.
- * The 2015 Sustainable Hero program was launched and citizen feedback and recommendations were collected.
- * The "Pic in the Park" and "Truck or Treat" community events were held at Brook Run Park, in association with Food Truck Thursdays.

By the Numbers

	Oct	Nov	Dec	Q4	YTD
Number of media inquiries	12	8	11	31	147
Number of public engagement opportunities/community meetings/events	5	2	3	10	27
Number of attendees at engagement opportunities/community meetings/events	550	150	200	900	1450
Unique visitors to Dunwoody website	11670	11453	10317	33440	147741
Unique page views on Dunwoody website	42069	38093	37915	118077	494271
Number of Facebook posts	32	16	16	64	339
Number of Tweets	40	20	21	81	355

PARKS

Q4 Highlights

- * Greenplay was selected as the consultant to lead the Parks Master Plan update, and the project kicked off in December 2015.
- * Progress on the Park at Pernoshal Court continued, with the completion of the parking lot. Final grading and landscaping is in progress.
- * The barn at the Donaldson Bannister House was demolished, and a new bathroom addition is in the permitting process.

By the Numbers

	Oct	Nov	Dec	Q4	YTD
Number of Parks service requests	0	1	2	3	20

POLICE

Q4 Highlights

- * Dunwoody Police detectives made two arrests in the homicide case.
- * Since enactment of the Gated Community Ordinance, access devices have been installed at 16 gated communities.
- * Dunwoody officers were trained on the use of Narcan for drug overdoses, and have already deployed it one time, saving a life.

By the Numbers

	Oct	Nov	Dec	Q4	YTD
Total number of calls	4627	4316	4727	13670	56399
Total number of Priority 1 calls	49	54	45	148	550
Total number of alarm calls	262	266	281	809	3648
Officer-initiated incidents	2504	2276	2620	7400	31011
Number of Part 1 Violent Crimes	4	5	7	16	88
Number of Part 1 Property Crimes	170	188	180	538	2058

PUBLIC WORKS

Q4 Highlights

- * Crosswalk projects were completed on Mount Vernon Road and Tilly Mill Road.
- * Construction of the Tilly Mill and North Peachtree intersection project was initiated.
- * Construction began on the Peachford Road sidewalk.
- * A culvert replacement was completed on North Peachtree Road at Kingsley Lake, ahead of schedule.

By the Numbers

	Oct	Nov	Dec	Q4	YTD
Number of Public Works service requests	55	39	100	194	777
Number of Stormwater service requests	13	10	30	53	132