

CITY OF DUNWOODY QUARTERLY REPORT

2nd Quarter 2017

The following pages provide a brief synopsis of the service provided and highlights for each department for 2nd Quarter 2017.

CITY CLERK

Q2 Highlights

- * The Clerk’s office is working with City departments on purging records

By the Numbers

	Apr	May	Jun	Q2	Q2/16	YTD	YTD/16
Agendas published by 5:00 p.m. Thursday prior to City Council Meeting	2	2	4	8	10	18	21
Ordinances and resolutions digitized within one week of Council action	2	2	4	8	7	18	16
Total number of open records requests	265	302	282	849	384	1691	744

MUNICIPAL COURT

Q2 Highlights

- * The summer amnesty program is underway

By the Numbers

	Apr	May	Jun	Q2	Q2/16	YTD	YTD/16
Total number of citations filed	679	935	844	2458	2342	4943	4682
Total number of cases heard at trial	6	5	2	13	19	33	39
Number of cases disposed	692	819	674	2185	2168	4385	4292
Number of docket closures	10	12	10	32	32	65	66
Number of Failure to Appear Notices	61	60	117	238	288	487	591
Number of Computerized Criminal Histories	104	205	159	468	228	843	520

COMMUNITY DEVELOPMENT

Q2 Highlights

- * Richard McLeod joined the City as Community Development Director in June
- * Perimeter Center Zoning Code and Overlay was presented for adoption by City Council
- * Backyard Chicken Ordinance was prepared and presented for adoption by City Council
- * Organized and hosted annual paint recycling event

- * Code Enforcement enhanced enforcement efforts for illegal signs, also conducting periodic weekend sweeps. In total, 434 illegal signs were removed by City Code Enforcement staff during Q2.

By the Numbers

	Apr	May	Jun	Q2	Q2/16	YTD	YTD/16
Total number of plans received for review	162	136	240	538	393	912	699
Total number of inspections requested	151	363	291	805	1637	1847	3134
Number of permits issued	100	125	121	346	401	595	753
Total number of new Code Compliance complaints	17	28	21	66	84	95	142

ECONOMIC DEVELOPMENT

Q2 Highlights

- * Worked with Communications staff to pitch multiple stories on new developments in Dunwoody that were ultimately picked up by local media
- * Worked with Communications staff and the Convention and Visitors Bureau on the “Hospitality in Dunwoody” article in the new issue of the Dunwoody Digest
- * Leading a sub-committee of the URA to actively solicit bids for the commercial site in Georgetown
- * Hosted numerous meetings to discuss the hotel motel tax increase

By the Numbers

	Apr	May	Jun	Q2	Q2/16	YTD	YTD/16
Number of Dunwoody businesses met	11	9	11	31	36	62	70
Number of recruitment meetings held	11	12	11	34	32	70	66
Number of new jobs announced	21	22	22	125	80	225	110
Capital investments announced	\$4.35M	\$2.5M	\$0	\$6.85M	\$16M	\$8.35M	\$26M

FINANCE

Q2 Highlights

- * Kicked off FY 2018 budget process
- * Business license renewals were processed and late fees are now being collected

By the Numbers

	Apr	May	Jun	Q2	Q2/16	YTD	YTD/16
Number of new licenses issued	16	16	24	56	60	174	117
Number of license renewals issued	391	458	226	1075	1136	2110	2021
Number of solicitations (over \$50K) closed/due during month	1	4	2	7	4	11	7
Number of solicitations (over \$50K) receiving five or more responses	1	3	2	6	3	9	5

HUMAN RESOURCES

Q2 Highlights

- * Completed annual review and revisions of all City job descriptions
- * Began Police Department Sergeant Promotional Process
- * Published 2017 Employee Handbook
- * Completed annual performance evaluation training for PD and Court supervisory employees
- * Hosted a Wellness Breakfast

By the Numbers

	Apr	May	Jun	Q2	Q2/16	YTD	YTD/16
Applications Received	41	31	13	85	63	144	97
Positions Filled	0	4	1	5	3	9	9

INFORMATION TECHNOLOGY

Q2 Highlights

- * Maintained 99% system uptime (server, VoIP, network)
- * Maintained over 98% application uptime
- * Working closely with City Hall design team on IT and A/V systems for new City Hall

By the Numbers

	Apr	May	Jun	Q2	Q2/16	YTD	YTD/16
Total number of Help Desk tickets	101	109	124	334	540	756	1141
Number of Help Desk tickets resolved successfully	87	116	124	327	518	748	1098

MARKETING/PUBLIC RELATIONS

Q2 Highlights

- * Assisted Public Works with Comprehensive Transportation Plan Update open house, community survey, public feedback portal, meetings and bike and pedestrian focus group follow-up
- * Worked with Parks and Recreation on event guidebook details, logistics, advertising and outreach
- * Worked with Parks and Recreation department on outreach, advertising, public input portal, and communications for Parks Master Plan Update process
- * Prepared materials, coordinated events, set up city tent/table and staffed city events to promote civic engagement and project/program information sharing opportunities (Lemonade Days, Art Festival, Stream Clean-Up, Pic in the Park, Food Truck Concert Opening, Family Fitness Day, Memorial Day)
- * Designed, wrote articles, produced and distributed the Q3 version of the Dunwoody Digest newsletter

By the Numbers

	Apr	May	Jun	Q2	Q2/16	YTD	YTD/16
Number of media inquiries	17	25	15	56	60	123	108
Number of public engagement opportunities/community meetings/events	2	3	2	7	8	11	12
Number of attendees at engagement opportunities/community meetings/events	1500	1750	575	3825	3115	4665	3865
Unique visitors to Dunwoody website	12848	13530	12346	38724	35342	81131	68899
Unique page views on Dunwoody website	44770	48392	46318	139480	131702	273176	257922
Number of Facebook posts	29	38	21	88	92	169	172
Number of Tweets	20	40	20	80	110	168	211

PARKS

Q2 Highlights

- * Dunwoody Trailway connection at Perimeter Center East is under design
- * Site improvements at Donaldson Bannister Farm have begun
- * Park Masterplan is in final stages of completion

By the Numbers

	Apr	May	Jun	Q2	Q2/16	YTD	YTD/16
Number of Parks service requests	0	0	2	2	4	5	9

POLICE

Q2 Highlights

- * Department surpassed 19,000 Facebook fans
- * Crime Analyst Lisa Lee was recognized by the Cobb County Law Enforcement Association for identifying a homicide suspect for Smyrna PD
- * Department has arrested a number of suspects for entering auto and burglary
- * Department participated in Cops on Donut Shop at Dunkin Donuts, raising \$5,500
- * Preparing for National Night Out, to be held on August 1st

By the Numbers

	Apr	May	Jun	Q2	Q2/16	YTD	YTD/16
Total number of calls	5004	4763	5145	14912	14887	30354	29020
Total number of Priority 1 calls	37	39	36	112	183	210	354
Total number of alarm calls	293	301	301	895	829	1706	1715
Officer-initiated incidents	2765	2612	3069	8446	8375	17470	16626
Number of Part 1 Violent Crimes	3	4	3	10	22	26	50
Number of Part 1 Property Crimes	136	166	124	426	523	871	1033

PUBLIC WORKS

Q2 Highlights

- * Completed sidewalk on Olde Village Lane
- * Began 2017 paving program
- * Reached substantial completion on the Tilly Mill/North Peachtree intersection project
- * Completed Kings Glen court stormwater pipe lining project
- * Inventoried and began replacement of faded stop signs citywide
- * Removed 228 sidewalk trip hazards on North Peachtree Road
- * Launched new stormwater and road maintenance contract

By the Numbers

	Apr	May	Jun	Q2	Q2/16	YTD	YTD/16
Number of Public Works service requests	17	53	99	169	255	297	463
Number of Storm Water service requests	9	6	11	26	54	54	99