



Community Development

4800 Ashford Dunwoody Road | Dunwoody, GA 30338

Phone: (678) 382-6800 | Fax: (770) 396-4828

Land Disturbance Application

This application is required for any applicant wishing to conduct land disturbing activity. Upon submittal, you will be routed for review to agencies outside the City of Dunwoody, including, but not limited to, DeKalb County Water & Sewer and the Georgia Soil & Water Conservation Commission. Once reviewed by these agencies, you will return approvals, four hard copies of plans, and one electronic copy to be routed internally to various departments for review. After internal review, you will receive notice whether your application was accepted or amendments are required. While you may receive communication from one of those departments, *all revisions must be submitted through the Community Development permitting window rather than through each individual reviewer.* Revisions submitted to the reviewers will not be considered received. **Please refer to the applicable site plan checklist related to the scale of your project: residential, minor commercial, and major commercial, and submit with your application.** It will be at the final discretion of the reviewers which checklist shall be used and whether the items are indeed applicable/not applicable. For more information, please refer to Chapter 16 of the Code of Ordinances, Land Development.

LAND DISTURBANCE APPLICATION

Community Development
 4800 Ashford Dunwoody Road | Dunwoody, GA 30338
 Phone: (678) 382-6800 | Fax: (770) 396-4828

Date: _____ Project Number: _____

*** Type of Project:** Commercial Residential

Description of proposed development (check all that apply):		Possible Additional Permits:
<input type="checkbox"/> Single-Family Development	<input type="checkbox"/> Stream Buffers	<input type="checkbox"/> Demolition
<input type="checkbox"/> Multi-Family Development	<input type="checkbox"/> Land Disturbance > 5,000 sq ft	<input type="checkbox"/> Pool
<input type="checkbox"/> Commercial Development	<input type="checkbox"/> Within River Corridor	<input type="checkbox"/> Retaining Wall (over 2')
<input type="checkbox"/> Mixed-Use	<input type="checkbox"/> Minor Residential Construction	<input type="checkbox"/> Fence
		<input type="checkbox"/> Other:

*** Project Information:**

Name of Project: _____	
Owner of Record: _____	
Property Address: _____	
Property ID: _____	Zoning: _____ Zoning Case # (If applicable): _____
Total Acreage: _____	Acreage & Sq. Ft. to be Disturbed: _____

*** Applicant Information:** Check here if same as Owner Check here if to certify owner permission

Applicant Name and Company: _____	
Applicant Address: _____	
Phone: _____	Fax: _____ Email: _____

*** Permitting Information:** Check here if same as Applicant

24 Hour Contact Name and Company: _____	
Address: _____	
Phone: _____	Fax: _____ Email: _____

*** Contractor License Information:**

State Trade License Number(s): _____	Expiration: _____
Local Business License #: _____	County City: _____ Expiration: _____

*** Terms & Conditions**

The undersigned, upon oath, states that the above information is true and correct, understands that the Permit issued is only for work as stated. This permit is granted on the express condition that the said construction shall, in all respects, conform to the ordinances of this jurisdiction including the zoning/land development ordinances, regulating the construction and use of buildings, and may be revoked at any time upon violation of any provisions of said ordinances. Construction will begin no later than six months from the issue date of the permit. If any information is found to be false or misrepresented, the permit will be deemed invalid. I agree to indemnify and hold the city harmless from all damages, demands or expenses of every character which may in any manner be caused by construction and/or the structure.

Applicant's Name: _____

Applicant's Signature: _____ Date: _____

Property Owner(s) Notarized Certification

The owner and petitioner acknowledge that this Land Disturbance Permit (LDP) application form is correct and complete. By completing this form, all owners of the subject property certify authorization of the filing of the application and authorization of an applicant or agent to act on their behalf in the filing of the application including all subsequent application amendments.

*** Owner Authorization**

Company/Organization: _____
Owner Name: _____
Signature: _____
Sworn to and subscribed before me this _____ day of _____, 20_____
Notary Public:

*** Owner Authorization**

Company/Organization: _____
Owner Name: _____
Signature: _____
Sworn to and subscribed before me this _____ day of _____, 20_____
Notary Public:

*** Owner Authorization**

Company/Organization: _____
Owner Name: _____
Signature: _____
Sworn to and subscribed before me this _____ day of _____, 20_____
Notary Public:

DeKalb Water & Sewer Routing Questionnaire

Applicant Name: _____
(Please Print)

Applicant Company: _____

Project Name: _____

Subject Property Physical Address: _____

Please note the following conditions before answering the questions below:

- If the Tenant Improvement includes a new dishwasher, a DeKalb W&S review is required.
- If the Tenant Improvement involves a change of occupancy or the conversion to a restaurant, a DeKalb W&S review is required.

<p>1. If this project is residential, is this a new or replacement house or does the project add bedrooms to an existing house?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, you may skip the rest of the questions. You must get approval from DeKalb Watershed.</i></p>
<p>2. Does this project involve new commercial, multi-family construction, or construction outside of the existing building footprint? (i.e. a new building or an addition to an existing building, or water/ sewer line additions)?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, you may skip the rest of the questions. You must get approval from DeKalb Watershed.</i></p>
<p>3. Does this project involve the renovation or addition of a restaurant/bar space <u>and</u> result in an increase in the number of seats (either inside or outside of the existing building footprint)?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, you may skip the rest of the questions. You must get approval from DeKalb Watershed.</i></p>
<p>4. Does this project involve a change of use? (i.e. from mercantile to assembly)</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, you may skip the rest of the questions. You must get approval from DeKalb Watershed.</i></p> <p>If yes, list change: from _____ to _____.</p>
<p>5. If a commercial "interior remodel" or "tenant improvement", does this work include the installation of a dishwasher or an increase in the number of plumbing fixtures?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, you may skip the rest of the questions. You must get approval from DeKalb Watershed.</i></p>
<p>6. Is this project a new residential subdivision?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, you may skip the rest of the questions. You must get approval from DeKalb Watershed.</i></p>
<p>7. Is this project an LDP for commercial use?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, you may skip the rest of the questions. You must get approval from DeKalb Watershed.</i></p>

I certify that the above information is correct, and that based on the indications and information I have provided above, I understand that a DeKalb County Water & Sewer review:

Is Required Is Not Required

Signature: _____ Date: _____