Overview of Boards, Commissions, and Committees

Dunwoody
Smart people – Smart city
41 Perimeter Center East, Ste 250 | Dunwoody, GA 30346
Phone: (678) 382-6700 | Fax: (678) 382-6701

The Dunwoody City Council encourages all citizens to consider becoming involved in City government by serving on a City Board, Commission, or Committee. Applications are accepted throughout the year.

The terms of our boards do not share a common anniversary date rather are appointed throughout the year as vacancies arise and/or terms conclude. All board members, except as otherwise noted, are appointed by the Mayor and confirmed by the City Council.

To obtain further information or an application, please contact Dunwoody's City Clerk, Sharon Lowery, at 678-382-6711 or sharon.lowery@dunwoodyga.gov.

Alcohol License Review Board:
- 5 members, 4-year terms
- Meets on an "as-needed" basis (last met in 2012)
- Serves as a deciding body to hear appeals from denials, revocations, or suspensions of alcohol licenses

Audit Committee:
- 5 members, 4-year terms
- Meets on an "as needed" basis (held 3 meetings in 2013)
- Oversees and assesses the management of the auditor function

Board of Ethics:
- 5 members, 3-year terms
- Meets on an "as needed" basis (held 6 meetings in 2013)
- Conducts hearings as needed to decide upon specific cases in which a violation of the City's Ethics Ordinance has been alleged by the filing of a written complaint

Community Council:
- 7 members, 3-year terms
- Meets 2nd Thursday of every month at 7:00 p.m. at City Hall (held 3 meetings in 2013)
- Serves as a recommending board to the Planning Commission and City Council. Reviews rezoning requests and code text amendments and is charged with relaying information to their neighborhood organizations and associated interested parties. The Community Council serves as a means for new applications to be announced and publicized in advance of the state-mandated Public Hearings that occur at Planning Commission and City Council meetings.

Construction Board of Adjustment and Appeals:
- 5 members, 4-year terms
- Meets on an "as needed" basis (held 1 meeting in 2013)
- Quasi-judicial citizen board hears and decides cases in which contractors or property owners are aggrieved by the decision of the Chief Building Official, or seek a variance for leniency or relief from the building code. Members should have a background in professional, licensed building and development trades (i.e. general contracting, specialty contracting, architecture, engineering, etc.).

Convention and Visitors Bureau of Dunwoody (CVBD):
- 9 members, 4-year terms
- Meets on an "as needed" basis (held 5 meetings in 2013)
- The CVBD expends 2% of the hotel/motel tax revenue collected by the City for the purposes of promoting, attracting, stimulating, and developing conventions and tourism for the City.
- The CVBD is comprised of three hotel members, one trade member from the restaurant or retail industry, an executive of the PCIDs, one member selected by the Chairman of the Dunwoody Chamber of Commerce, and three ex-officio voting members selected by the Dunwoody City Council Members from each of the City's three districts.

Design Review Advisory Committee:

- 7 members, 2-year terms
- Meets on an "as needed" basis
  (held 13 meetings in 2013)
- Reviews and makes recommendations to staff regarding applications for sign permits, development permits, and building permits within the Dunwoody Village Overlay District.

Development Authority:

- 7 members, 4-year terms
- Meets on an "as needed" basis
  (held 5 meetings in 2013)
- Promotes trade, commerce, industry, and employment opportunities. The Authority is allowed to package bond financing for companies based on their investment and the number of jobs created.

Planning Commission:

- 7 members, 4-year terms
- Meets 2nd Tuesday of every month at 7:00 p.m. at City Hall
  (held 3 meetings in 2013)
- Serve as a recommending body to the Mayor and City Council. The Planning Commission's main function is to provide the public opportunity to review rezoning requests, code text amendments, and special land use permit requests and other zoning decisions subject to the Georgia Zoning Procedures Act.

Sustainability Committee:

- 7 members, 4-year terms
- Meets 2nd Thursday of every month at 7:45 a.m. at City Hall
  (held 11 meetings in 2013)
- Recommends environmental and sustainable policies and procedures to reduce the environmental footprint of the City and provides public education and outreach on sustainability issues

Town and Gown Committee:

- 14 total members, indefinite terms
  7 members appointed by the City
  7 members appointed by GPC
- Meets on an "as needed" basis
  (last met in 2012)
- The Town and Gown Committee works cooperatively to address ongoing issues of mutual concern between Georgia Perimeter College and the City

Urban Redevelopment Agency:

- 7 members, 4-year terms
- Meets on an "as needed" basis
  (held 3 meetings in 2013)
- Responsible for encouraging the redevelopment of property included in a designated urban redevelopment area such as "Project Renaissance"

Volunteer Coordinating Committee:

- 7 members, 4-year terms
- Meets on an "as needed" basis
  (coordinated the Clean-Shine-Fix up Dunwoody Day in 2013)
- Promotes and facilitates volunteer involvement by partnering local businesses, nonprofit organizations, government organizations, places of worship, schools, and individuals

Zoning Board of Appeals:

- 7 members, 4-year terms
- Meets 1st Thursday of every month at 7:00 p.m. at City Hall
  (held 11 meetings in 2013)
- Hears and decides cases requesting variances to the zoning ordinance, sign ordinance, and the development and environmental ordinance. Further, the ZBA hears cases requesting an appeal to a staff interpretation and/or decision on these same ordinances. An appeal to a decision of the ZBA is made to the Superior Court of DeKalb County.